

# Parliamentary Committees



## Annual Report 2016-17

**Report No. 50, 55<sup>th</sup> Parliament  
Finance and Administration Committee  
October 2017**

## **Finance and Administration Committee**

|                     |   |
|---------------------|---|
| <b>Chair</b>        | Mr Peter Russo MP, Member for Sunnybank   |
| <b>Deputy Chair</b> | Mr Ray Stevens MP, Member for Mermaid Beach   |
| <b>Members</b>      | Mr David Janetzki MP, Member for Toowoomba South<br>Mrs Jo-Ann Miller MP, Member for Bundamba<br>Mr Steve Minnikin MP, Member for Chatsworth<br>Mr Linus Power MP, Member for Logan |

## **Committee Secretariat**

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## Chair's Foreword

This report relates to the activities of the Finance and Administration Committee of the 55<sup>th</sup> Parliament for the 2016-17 year.

During the financial year, the committee has tabled a total of 15 reports – seven on Bills, one on referred inquiries, six on subordinate legislation and the 2015-16 Annual Report of the committee.

On behalf of the committee, I would like to thank those that took the time to provide submissions, met with and provided information to the committee throughout the financial year.

The committee worked diligently and in a bipartisan manner to try to reach consensus during consideration of the inquiries. While as members, we may differ in our views on some matters, I thank my fellow committee members for their continued professionalism and dedication to the work of the committee and of the Parliament.



Peter Russo MP

Chair

October 2017

## 1 Finance and Administration Committee

The Finance and Administration Committee (the committee) was established on 27 March 2015 as a portfolio committee of the Queensland Legislative Assembly.

Section 92 of the *Parliament of Queensland Act 2001* outlines the main responsibilities of a portfolio committee. In relation to its portfolio area, a committee may—

- consider Appropriation Bills,
- consider other legislation and proposed legislation, and
- perform its role in relation to public accounts and public works.

Schedule 6 of the *Standing Rules and Orders of the Legislative Assembly* sets out the committee's portfolio responsibilities as follows:

- Premier, Cabinet and the Arts
- Treasury, Trade and Investment, and
- Employment, Industrial Relations, Racing and Multicultural Affairs.

During the financial year the committee also had oversight responsibilities for:

- Queensland Audit Office
- Integrity Commissioner
- Family Responsibilities Commission (until 14 February 2017), and
- Queensland Family and Child Commission.

## 2 Annual report

In accordance with section 108 of the *Parliament of Queensland Act 2001*, the committee is required to table an annual report within four months and 14 days after the end of each financial year. The report must include:

- a list of meetings of the committee and the names of members attending or absent from each meeting
- a summary of issues considered by the committee, including a description of the more significant issues arising from the considerations
- a statement of the committee's revenue and spending for the year, and
- a brief description of responses by Ministers to recommendations of the committee.

This report provides a summary of the activities of the committee from 1 July 2016 to 30 June 2017.

## 3 Inquiries and reports

The committee considered a number of issues and tabled 15 reports during the 2016-2017 financial year. The committee's reports and inquiries are discussed below.

Copies of the committee's publications are available from the committee's webpage: <http://www.parliament.qld.gov.au/work-of-committees/committees/FAC>.

### **3.1 Bills and subordinate legislation**

During 2016-17, the committee reported on its examination of eight Bills and 27 pieces of subordinate legislation in accordance with its responsibility under section 93(1) of the *Parliament of Queensland Act 2001*, in particular the committee considered:

- the policy to be given effect by the legislation;
- the application of fundamental legislative principles to the legislation, and
- for subordinate legislation - its lawfulness.

The committee's standard inquiry process is to call for submissions and hold a public departmental briefing and a public hearing if needed.

#### **Report No. 26 – Appropriation (Parliament) Bill 2016 and Report No. 27 – Appropriation Bill 2016**

On Friday, 12 August 2016, the committee tabled two reports on its consideration of the 2016-17 budget estimates for the Queensland Legislative Assembly and for its portfolio areas. As part of its consideration of the budget estimates, the committee held public hearings in July 2016.

#### **Report No. 31 – Appropriation Bill (No. 2) 2016**

On 13 September 2016, the Bill was introduced and referred to the committee for examination and report. The committee received no submissions and tabled its report on 25 October 2016. The Bill was passed with amendment on 1 November 2016.

#### **Report No. 32 – Industrial Relations Bill 2016**

On 1 September 2016 the Bill was introduced and referred to the committee for examination and report. The committee received 44 submissions and tabled its report on the Bill on 28 October 2016 and made no recommendations.

#### **Report No. 34 – Rural and Regional Adjustment (Development Assistance) Amendment Bill 2016 and Farm Business Debt Mediation Bill 2016**

On 26 May 2016 Mr Robbie Katter MP introduced the Rural and Regional Adjustment (Development Assistance) Amendment Bill 2016 which was referred to the committee for examination and report.

On 30 May 2016, the Minister for Agriculture and Fisheries, Hon Leanne Donaldson MP introduced the Farm Business Debt Mediation Bill 2016 which was referred to the committee for examination and report.

The committee resolved to consider these Bills together and held 14 public hearings and received 37 submissions on the bills. The committee made 22 recommendations in its report, tabled on 28 November 2016. In its response to the report, the government accepted, in full or in principle, the 20 recommendations that required a government response.

#### **Report No. 37 – Trading (Allowable Hours) Amendment Bill 2017**

On 1 March 2017 the Bill was introduced and referred to the committee for consideration and report. The committee held 10 public hearings and received 21 submissions. The committee's report, tabled on 28 April 2017, contained 3 recommendations. In its response, tabled on 24 May 2017, the government accepted all committee recommendations.

#### **Report No. 38 – State Penalties Enforcement Amendment Bill 2017**

On 2 March 2017 the Bill was introduced and referred to the committee for consideration and report. The committee held 3 public hearings and received 33 submissions. The committee tabled its report on 28 April 2017. The Bill was passed with amendment on 10 May 2017. The government

supported the intent of the committee's recommendation to amend the Bill but did not consider an amendment was necessary as guidelines would suffice.

### **3.2 Bills still under consideration at 30 June 2017**

Four Bills were referred to the committee for consideration during 2016-17 but not reported on at the end of this reporting year.

The Labour Hire Licensing Bill 2017 was referred to the committee on 25 May 2017 and Report No. 41 was tabled on 24 July 2017, and made no recommendations.

On 13 June 2017 the Appropriation (Parliament) Bill 2017 and the Appropriation Bill 2017 were referred to the committee under Standing Order 177. Estimates hearings were held on 18 July 2017 and the Reports No. 42 and 43 were tabled on 4 August 2017.

On 14 June 2017 the Workers' Compensation and Rehabilitation (Coal Workers' Pneumoconiosis) and Other Legislation Amendment Bill 2017 was referred to the committee. The committee tabled its Report No. 44 on 11 August 2017 and made two recommendations.

### **3.3 Inquiries referred by the House**

#### **Report No. 35 – Inquiry into how to improve health and safety outcomes for combat sports contestants in high risk professional and amateur contests in Queensland**

On 18 August 2016, the House referred to the committee an inquiry into how to improve health and safety outcomes for combat sports contestants in high risk and amateur contests in Queensland.

The committee received 8 submissions and tabled its report on 16 December 2016 making no recommendations.

### **3.4 Portfolio subordinate legislation**

During the 2016-17 financial year, the committee tabled six reports as a result of its consideration of 29 pieces of subordinate legislation within its portfolio areas. The committee considered the application of the fundamental legislative principles to, and the lawfulness of, the subordinate legislation details in its reports.

## **4 Oversight**

The committee has responsibility with respect to the oversight of several bodies. This part of the report sets out the oversight activities of the committee during the 2016-17 period.

### **Queensland Audit Office**

Under the *Auditor-General Act 2009* and the *Parliament of Queensland Act 2001*, the committee's functions are to:

- review the annual report and other reports of the Auditor-General
- deal with the five yearly strategic review reports of the Queensland Audit Office (QAO) and
- to be consulted on:
  - the selection process for, and appointment of a person as Auditor-General
  - the development of a proposed budget for the QAO for each financial year, and
  - the five yearly strategic review of the QAO, including the terms of reference and the appointment of the strategic reviewers.

During the 2016-17 year, the committee was consulted on the proposed appointment of Mr Brendan Worrall as Auditor-General. Mr Worrall commenced in July 2017 following a vacancy left by the resignation of Mr Greaves in July 2016.

The committee held a number of public and private hearings and meetings with the former Auditor-General and the Acting Auditor-General, Mr Anthony Close, relating to:

- the strategic review of the QAO (refer below)
- the QAO annual report
- the QAO strategic plan
- development of the QAO strategic audit plan, and
- Auditor-General reports referred to the committee for consideration.

#### *Strategic Review of the Queensland Audit Office*

During the 2016-17 year, the committee was consulted on the appointment of the strategic reviewers of the QAO, and on the terms of reference for the strategic review. The strategic reviewers were Phillipa Smith and Graham Carpenter, and the Premier tabled their report on 23 March 2017.

The *Report on the Strategic Review of the Queensland Audit Office* was referred to the committee pursuant to section 72 of the *Auditor-General Act 2009* and s 92 of the *Parliament of Queensland Act 2001*. The committee held a public briefing with the strategic reviewers on 19 April and public and private briefings with the Queensland Audit Office on 10 May 2017.

The committee will report on its consideration of the strategic review in the next financial year.

#### **Family Responsibilities Commission**

Under the Queensland Legislative Assembly Standing Rules and Orders (SO 194A), the committee's functions were to:

- monitor and review the performance by the entity of the entity's functions
- report to the Legislative Assembly on any matter concerning the entity, the entity's functions or the performance of the entity's functions that the committee considers should be drawn to the Legislative Assembly's attention
- examine the annual report of the entity tabled in the Legislative Assembly and, if appropriate, to comment on any aspect of the report, and
- report to the Legislative Assembly any changes to the functions, structures and procedures of the entity that the committee considers desirable for the more effective operation of the entity or the Act which establishes the entity.

During the financial year the committee considered the annual report of the Family Responsibilities Commission and consulted with the Commissioner's office regarding proposed travel to meet with the Commissioner and Local Commissioners. The committee also intended to visit a number of communities under the Commission's jurisdiction and hold public hearings. This travel did not occur due to the responsibility for the oversight of the Commission transferring to the Infrastructure, Planning and Natural Resources Committee on 14 February 2017.

#### **Integrity Commissioner**

Under the *Integrity Act 2009*, the committee's functions include to:

- monitor and review the performance by the Integrity Commissioner of the Integrity Commissioner's functions

- report to the Legislative Assembly any matters concerning the Integrity Commissioner, the Integrity Commissioner's functions, or the performance of the Integrity Commissioner's functions the committee feels should be drawn to the attention of the Legislative Assembly,
- examine the annual reports in the Legislative Assembly and make comments and recommendations where appropriate
- examine strategic review reports tabled and make comments and recommendations where appropriate
- recommend any changes to the functions and procedures of the Integrity Commissioner under the Act that the committee considers desirable for the more effective operation of the Act, and
- any other functions of the committee under the Act.

During the year, the committee considered the Integrity Commissioner's annual report for 2015-16 and held a public and a private hearing with the Integrity Commissioner on 15 February 2017.

The Chair formed part of the selection panel for the Integrity Commissioner and the committee was consulted on the proposed appointment of Dr Stepanov (who commenced on 1 July 2017). The committee met with Dr Stepanov in the 2017-18 financial year.

### **Queensland Family and Child Commission**

Under the Queensland Legislative Assembly Standing Rules and Orders (SO 194A), the committee's functions are to:

- monitor and review the performance by the entity of the entity's functions
- report to the Legislative Assembly on any matter concerning the entity, the entity's functions or the performance of the entity's functions that the committee considers should be drawn to the Legislative Assembly's attention
- examine the annual report of the entity tabled in the Legislative Assembly and, if appropriate, to comment on any aspect of the report, and
- report to the Legislative Assembly any changes to the functions, structures and procedures of the entity that the committee considers desirable for the more effective operation of the entity or the Act which establishes the entity.

During the year the committee considered a number of reports of the Queensland Family and Child Commission and held a public hearing with the Principal Commissioner and her staff on 15 March 2017.

## **5 Public Accounts**

The committee undertook no public accounts inquiries this financial year.

### **5.1 Consideration of Auditor-General Reports**

During the 55th Parliament, the committee has had eight Auditor-General reports referred to it by the Committee of the Legislative Assembly pursuant to Standing Order 194B. The committee determined to report to the House on its consideration of all Auditor-General reports referred during 2015-16 and 2016-17 in this annual report.

The committee's approach was to monitor the effectiveness of implementation of the Auditor-General's recommendations by departments and other agencies.

The committee was satisfied that the Auditor-General's recommendations in each of the reports below had been satisfactorily implemented, or that substantial progress had been made toward implementation:

- *WorkCover Claims* (Auditor-General's Report No. 18 of 2014-15)
- *Results of Audit, internal control systems 2014-15* (Auditor-General's Report No. 1 of 2015-16)
- *Monitoring and reporting performance* (Auditor-General's Report No. 18 of 2013-14) and Follow up Report 18 of 2013-14: *Monitoring and reporting performance* (Auditor-General's Report No. 3 of 2016-17)
- *Queensland state government: 2015-16 results of financial audits* (Auditor-General's Report No. 8 of 2016-17)

On 24 May 2016, the following Auditor-General reports, which were initially referred to the committee were transferred to the then Transportation and Utilities Committee which reported to the House on them:<sup>1</sup>

- *Results of audit: Queensland state government financial statements 2011-12* (Auditor-General's Report No. 7 of 2012-13)
- *Results of audits: state public sector entities for 2012-13* (Auditor-General's Report No. 11 of 2013-14)
- *Results of audit: Queensland state government financial statements 2012-13* (Auditor-General's Report No. 12 of 2013-14)
- *Results of audit: state public sector entities for 2013-14* (Auditor-General's Report No. 4 of 2014-15)
- *Results of audit: public non-financial corporations* (Auditor-General's Report No. 6 of 2014-15), and
- *Results of audit: Queensland state government financial statements 2013-14* (Auditor-General's Report No. 7 of 2014-15).

The committee has taken a watching brief with respect to three Auditor-General's reports:

- *Strategic procurement* (Auditor-General's report No. 1 of 2016-17)
- *Government advertising* (Auditor-General's Report No. 16 of 2016-17)
- *Organisational structure and accountability* (Auditor-General's Report No. 17 of 2016-17).

With respect to the *Strategic procurement* report, the committee received written briefings from, and held public and private hearings with the QAO and the Department of Housing and Public Works on 1 March and 23 August 2017.

With respect to the *Government advertising* and *Organisational structure and accountability* reports, the committee has sought information from the relevant departments on their implementation of the Auditor-General's recommendations.

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<sup>1</sup> Transportation and Utilities Committee, Report No. 23, 55th Parliament, Queensland Auditor-General reports to Parliament on the financial statements of state government agencies and public sector entities 2011-12 to 2014-15, August 2016, available at:

<http://www.parliament.qld.gov.au/Documents/TableOffice/TabledPapers/2016/5516T1331.pdf>

## 5.2 Australasian Council of Public Accounts Committees

The Australasian Council of Public Accounts Committees (ACPAC) allows public accounts committees to exchange information and opinions in order to improve their performance and increase the accountability of government expenditure. ACPAC also aims to improve how public accounts committees communicate with stakeholders including Auditors-General, experts in the field, the media, and the public.

During the year, the Chair of the committee was the President of ACPAC and the committee hosted the 2017 biennial ACPAC conference from 19 to 21 April 2017. There were around 65 delegates comprising ACPAC members (public accounts based committees in Australia, New Zealand and the pacific islands), non-ACPAC members (India and South Africa) and Auditors-General from several jurisdictions. The conference was a valuable opportunity to exchange views and experiences between the different jurisdictions.

## 6 Public Works

The committee considered a potential public works inquiry on the ANZAC Legacy Gallery. It sought further information from the Premier and Minister for the Arts around the funding of the project and determined this matter did not warrant an inquiry.

The committee undertook no other public works inquiries this financial year.

## 7 Committee expenditure

Revenue of \$27,426 was related to the ACPAC conference fees for the 2017 ACPAC Conference hosted by the committee. The participants' fees covered conference related costs such as meals and conference materials. Costs related to the conference amounted to \$24,177.

The committee is funded from the appropriation made to the Legislative Assembly. The expenditure of the committee from 1 July 2016 to 30 June 2017 is shown in the table below.

| Item   | \$             |
|--|----------------|
| Staff salaries and related expenses <sup>2</sup>                     | 315,603        |
| Business travel  | 9,061          |
| Consultants  | 10,912         |
| Printing and production  | 243            |
| Telecommunication costs  | 2,894          |
| Meeting expenses, stationery, consumables and miscellaneous expenses | 1,702          |
| <b>Expenditure Total</b>   | <b>340,415</b> |

<sup>2</sup> Figures for staffing expenditure shown above reflect the standard three person secretariat supporting the committee. The staffing level may have varied over the year, with staffing resources allocated across the Committee Office according to varying demand.

## 8 Meeting attendance record

The table below shows the attendance of committee members at committee meetings and other activities during the reporting period.

Standing Order 202(1) provides that in the case of a committee members' illness or inability to attend, another member may be appointed to attend that meeting or stand in for a particular inquiry.

Mrs Jo-Ann Miller MP, Member for Bundamba, was appointed as Chair of the Coal Workers' Pneumoconiosis Select Committee on 15 September 2016 and was unable to attend a number of the committee's meetings following that date due to her commitments as Chair of the Select Committee. All temporary appointments in accordance with Standing Order 202 are referenced in the footnotes.

|             |  |
|-------------|--|
| <b>Key:</b> |  |
| #           | subcommittee appointed under SO 220A                                       |
| ✗           | apology  |
| Grey        | replaced pursuant to SO 202 or not a member of the appointed sub-committee |

| <b>Meeting Date</b>                | <b>Mr Peter Russo MP</b> | <b>Mr Ray Stevens MP</b> | <b>Mr Lachlan Millar MP</b> | <b>Mrs Jo-Ann Miller MP</b> | <b>Mr Duncan Pegg MP</b> | <b>Mr Pat Weir MP</b> |
|------------------------------------|--------------------------|--------------------------|-----------------------------|-----------------------------|--------------------------|-----------------------|
| <b>19 July 2016</b>                | ✓                        | ✓                        | ✓                           | ✓                           | ✓                        | ✓                     |
| <b>21 July 2016<sup>3</sup></b>    | ✓                        | ✓                        | ✓                           |                             | ✓                        | ✓                     |
| <b>9 August 2016</b>               | ✓                        | ✓                        | ✓                           | ✗                           | ✓                        | ✓                     |
| <b>17 August 2016</b>              | ✓                        | ✓                        | ✓                           | ✓                           | ✓                        | ✓                     |
| <b>31 August 2016</b>              | ✓                        | ✓                        | ✓                           | ✓                           | ✓                        | ✓                     |
| <b>5 September 2016</b>            | ✓                        | ✓                        | ✓                           | ✓                           | ✓                        | ✓                     |
| <b>14 September 2017</b>           | ✓                        | ✓                        | ✓                           | ✓                           | ✓                        | ✓                     |
| <b>4 October 2016#</b>             | ✓                        |                          | ✓                           |                             |                          | ✓                     |
| <b>5 October 2016#</b>             | ✓                        |                          | ✓                           |                             | ✓                        |                       |
| <b>6 October 2016#</b>             | ✓                        |                          |                             |                             | ✓                        | ✓                     |
| <b>7 October 2016</b>              | ✓                        | ✓                        | ✓                           | ✓                           | ✓                        | ✓                     |
| <b>12 October 2016<sup>4</sup></b> | ✓                        | ✓                        | ✓                           | ✓                           | ✓                        | ✓                     |
| <b>13 October 2016</b>             | ✓                        | ✓                        | ✓                           | ✓                           | ✓                        | ✓                     |
| <b>21 October 2016<sup>5</sup></b> | ✓                        | ✓                        | ✓                           |                             |                          | ✓                     |
| <b>2 November 2016<sup>6</sup></b> | ✓                        | ✓                        | ✓                           | ✓                           | ✓                        | ✓                     |

<sup>3</sup> Mr Chris Whiting MP was appointed under SO 202 in place of Mrs Jo-Ann Miller MP

<sup>4</sup> Mr Jim Pearce MP was appointed under SO 202 in place of Mrs Jo-Ann Miller MP from 10:20am

<sup>5</sup> Ms Joan Pease MP was appointed under SO 202 in place of Mr Pegg MP and Ms Nikki Boyd MP was appointed under SO 202 in place of Mrs Jo-Ann Miller MP

<sup>6</sup> Mr Scott Stewart MP was appointed under SO 202 in place of Mrs Jo-Ann Miller MP from 10:15am

| <b>Meeting Date</b>                 | <b>Mr Peter Russo MP</b> | <b>Mr Ray Stevens MP</b> | <b>Mr Lachlan Millar MP</b> | <b>Mrs Jo-Ann Miller MP</b> | <b>Mr Duncan Pegg MP</b> | <b>Mr Pat Weir MP</b> |
|-------------------------------------|--------------------------|--------------------------|-----------------------------|-----------------------------|--------------------------|-----------------------|
| <b>3 November 2016</b>              | ✓                        | ✓                        | ✗                           | ✓                           | ✓                        | ✓                     |
| <b>9 November 2016</b>              | ✓                        | ✓                        | ✓                           | ✓                           | ✓                        | ✓                     |
| <b>17 November 2016</b>             | ✓                        | ✓                        | ✓                           | ✗                           | ✓                        | ✓                     |
| <b>18 November 2016<sup>7</sup></b> | ✓                        | ✓                        | ✓                           |                             | ✓                        | ✓                     |

Membership change on 29 November 2016 – Discharged: Duncan Pegg MP; appointed: Linus Power MP

| <b>Meeting Date</b>                 | <b>Mr Peter Russo MP</b> | <b>Mr Ray Stevens MP</b> | <b>Mr Lachlan Millar MP</b> | <b>Mrs Jo-Ann Miller MP</b> | <b>Mr Linus Power MP</b> | <b>Mr Pat Weir MP</b> |
|-------------------------------------|--------------------------|--------------------------|-----------------------------|-----------------------------|--------------------------|-----------------------|
| <b>30 November 2016<sup>8</sup></b> |                          | ✓                        | ✓                           |                             | ✓                        | ✓                     |
| <b>8 December 2016</b>              | ✓                        | ✓                        | ✗                           | ✗                           | ✓                        | ✓                     |
| <b>2 February 2017<sup>9</sup></b>  | ✓                        | ✓                        | ✗                           |                             | ✓                        | ✓                     |

Membership change on 14 February 2017 – Discharged: Lachlan Miller MP and Pat Weir MP; appointed: David Janetzki MP and Steve Minnikin MP.

| <b>Meeting Date</b>                  | <b>Mr Peter Russo MP</b> | <b>Mr Ray Stevens MP</b> | <b>Mrs Jo-Ann Miller MP</b> | <b>Mr Linus Power MP</b> | <b>Mr David Janetzki MP</b> | <b>Mr Steve Minnikin MP</b> |
|--------------------------------------|--------------------------|--------------------------|-----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>15 February 2017<sup>10</sup></b> | ✓                        | ✓                        |                             | ✓                        | ✓                           | ✓                           |
| <b>1 March 2017<sup>11</sup></b>     | ✓                        | ✓                        |                             | ✓                        | ✓                           | ✓                           |
| <b>13 March 2017</b>                 | ✓                        | ✓                        | ✓                           | ✓                        | ✓                           | ✓                           |

<sup>7</sup> Ms Joan Pease MP was appointed under SO 202 in place of Mrs Jo-Ann Miller MP

<sup>8</sup> Mr Linus Power MP was appointed as temporary Chair of the Committee in place of Mr Peter Russo MP; Ms Di Farmer MP was appointed under SO 202 in place of Mr Peter Russo MP; and Mr Joe Kelly MP was appointed under SO 202 in place of Mrs Jo-Ann Miller MP

<sup>9</sup> Mr Jim Madden MP was appointed under SO 202 in place of Mrs Jo-Ann Miller MP

<sup>10</sup> Ms Farmer MP was appointed under SO 202 in place of Mrs Miller MP

<sup>11</sup> Mr Jim Pearce MP was appointed under SO 202 in place of Mrs Jo-Ann Miller MP

| <b>Meeting Date</b>               | <b>Mr Peter Russo MP</b> | <b>Mr Ray Stevens MP</b> | <b>Mrs Jo-Ann Miller MP</b> | <b>Mr Linus Power MP</b> | <b>Mr David Janetzki MP</b> | <b>Mr Steve Minnikin MP</b> |
|-----------------------------------|--------------------------|--------------------------|-----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>22 March 2017<sup>12</sup></b> | ✓                        | ✓                        |                             | ✓                        | ✓                           | ✓                           |
| <b>24 March 2017</b>              | ✓                        | ✓                        | ✗                           | ✓                        | ✓                           | ✓                           |
| <b>29 March 2017#</b>             | ✓                        | ✓                        | ✗                           |                          |                             |                             |
| <b>12 April 2017#</b>             | ✓                        |                          |                             | ✗                        |                             | ✓                           |
| <b>13 April 2017#</b>             | ✓                        | ✓                        |                             |                          | ✓                           |                             |
| <b>18 April 2017</b>              | ✓                        | ✓                        | ✓                           | ✓                        | ✓                           | ✗                           |
| <b>19 April 2017#</b>             | ✓                        | ✓                        |                             |                          | ✓                           |                             |
| <b>24 April 2017<sup>13</sup></b> | ✓                        | ✓                        |                             | ✓                        | ✓                           | ✓                           |
| <b>8 May 2017</b>                 | ✓                        | ✓                        | ✓                           | ✓                        | ✓                           | ✓                           |
| <b>10 May 2017<sup>14</sup></b>   | ✓                        | ✓                        |                             | ✓                        | ✓                           |                             |
| <b>24 May 2017<sup>15</sup></b>   | ✓                        | ✓                        |                             | ✗                        | ✓                           | ✓                           |
| <b>5 June 2017<sup>16</sup></b>   | ✓                        |                          | ✓                           | ✓                        |                             |                             |
| <b>14 June 2017<sup>17</sup></b>  | ✓                        | ✓                        |                             | ✓                        | ✓                           | ✓                           |
| <b>19 June 2017<sup>18</sup></b>  | ✓                        | ✓                        |                             | ✓                        | ✓                           | ✓                           |
| <b>21 June 2017</b>               | ✓                        | ✓                        | ✗                           | ✓                        | ✓                           | ✓                           |
| <b>22 June 2017#</b>              | ✓                        |                          |                             | ✓                        | ✓                           |                             |



Mr Peter Russo MP

**Chair**

October 2017

<sup>12</sup> Ms Farmer MP was appointed under SO 202 in place of Mrs Miller MP.

<sup>13</sup> Mr Jim Madden MP was appointed under SO 202 in place of Mrs Jo-Ann Miller MP

<sup>14</sup> Mr Glen Elmes MP was appointed under SO 202 in place of Mr Steve Minnikin MP, Ms Farmer MP was appointed under SO 202 in place of Mrs Miller MP

<sup>15</sup> Ms Farmer MP was appointed under SO 202 in place of Mrs Miller MP

<sup>16</sup> No quorum achieved for this meeting

<sup>17</sup> Ms Farmer MP was appointed under SO 202 in place of Mrs Miller MP

<sup>18</sup> Mr Chris Whiting MP was appointed under SO 202 in place of Mrs Jo-Ann Miller MP