

# **RULES FOR MEDIA ACCESS TO PARLIAMENTARY PRECINCT AND THE LEGISLATIVE ASSEMBLY CHAMBER**

*Tabled in the Legislative Assembly 21 May 2015*

This document outlines the conditions upon which the Speaker, who has the responsibility for the maintenance of order in the House and behaviour on the Parliamentary Precinct, grants access by the media to the Parliamentary Precinct ("the Precinct") and the Legislative Assembly Chamber ("the Chamber").

This document has been approved by the Speaker after consultation with the Queensland Parliamentary Media Gallery ("the Gallery").

A copy of this document will be tabled in the Legislative Assembly by the Speaker for the information of all Members. It is the responsibility of the President of the Gallery to ensure that this document is provided to accredited members. The Sergeant-at-Arms will provide a copy of the document to members of the press who have obtained permission to photograph or video record on the Precinct and in the Chamber.

## **Principles**

These rules are based on the following principles:

- (a) transparency and accountability of the Parliament;
- (b) fair, accurate and balanced reporting of the proceedings of Parliament;
- (c) respect for the privacy of Members, staff and visitors to the Precinct;
- (d) the ability of Members and staff to carry out their duties on the Precinct without unreasonable impediment.

## **Accreditation**

Parliamentary Access cards will be issued to accredited members of the Gallery.

It is the responsibility of the President of the Gallery to provide the Office of the Speaker with a current list of accredited members of the Gallery and ensure that list is updated.

Media who are not accredited members must obtain the permission of the Speaker to photograph or video record on the Precinct and in the Chamber.

## **Delegation of Speaker's Permission**

Where the Speaker's Permission is required under these rules and the Speaker is not available, the Speaker delegates the decision to grant permission to:

1. The Office Manager, Office of the Speaker; or
2. The Clerk or delegate (i.e. in the absence of the Clerk the next most senior Clerk at the Table); or
3. The Sergeant-at-Arms.

# Photography and/or video recording on the Parliamentary Precinct

## Events not requiring permission or notification

The following media events involving photography and/or video recording may be conducted by accredited members of the Gallery in the following areas of the precinct as of course (i.e. without the need to seek the Speaker's permission or to notify the Speaker and others) on the proviso that there is not a function being held in that area or the permission of the host of the function has been obtained:

### ***Door stop interviews, press conferences etc***

Door stop interviews, press conferences etc may take place with Members in the following areas of the Precinct (N.B. for clarity these areas are visually represented in the attached location guide):

- (a) Speaker's Green
- (b) Dandair Room, level 5, Parliamentary Annexe.
- (c) Colonnade, level 5, Parliamentary Annexe—from double glass doors near media rooms to double glass doors near the Strangers Café and Wine Bar. (Note: press conferences etc should generally not be held between double glass doors near media rooms to double doors at Parliament House as this impedes pedestrian access between Parliament House and the Parliamentary Annexe. However, if a function is being held on the colonnade and it is wet weather, preventing use of the Speaker's Green, then press conferences etc may be held in this area.)
- (d) Western end foyer, level 5, Parliamentary Annexe between glass doors and media rooms.
- (e) Front of Parliament House (outside)
- (f) Front of Parliamentary Annexe (outside).

### ***Caucus/Party meetings***

In relation to caucus meetings or party meetings, accredited members of the Gallery may record Members' arrival and departure (N.B. for clarity these areas are visually represented in the attached location guide). However, the media shall not obstruct access and must withdraw from the vicinity once meetings have commenced.

### ***Press Conferences/Interviews with Non-Members***

Press Conferences/Interviews with Non-Members may be conducted as of course in the area to the left of the Parliamentary Annexe entrance steps.

## Events Requiring Notification

### ***Outside broadcasts***

When accredited members of the Gallery wish to bring vehicles on the Precinct (to the Alice Street Laneway or at the Front of Old Parliament House) to facilitate an outside broadcast, the relevant Gallery members need to provide at least 1 hours notice to the Speaker's Office and Parliamentary Security via an e-mail to [mediagallerynotifications@parliament.qld.gov.au](mailto:mediagallerynotifications@parliament.qld.gov.au).

### ***Piece to camera***

Similarly, when accredited members of the Gallery wish to do a piece to camera in the Legislative Assembly Chamber (when Assembly is not sitting), Legislative Council Chamber, Speaker's Green, Old Parliament House forecourt or from the Balconies of the Old House, the relevant

Gallery members need to provide at least 1 hour's notice to the Speaker's Office and Parliamentary Security via an e-mail to [mediagallerynotifications@parliament.qld.gov.au](mailto:mediagallerynotifications@parliament.qld.gov.au)

Advice will be provided by return e-mail if there is any logistical impediment to the above proposed actions.

## Events requiring permission

The following media events involving photography and/or video recording may be conducted by accredited members of the Gallery in the following areas of the Precinct only after approval of the Speaker or his delegate and if a function is being held in those areas with the approval of the host (N.B. for clarity these areas are visually represented in the attached location guide):

- (a) In and outside the Speaker's Office.
- (b) Ministers' offices or corridors adjacent to Ministerial offices (except with the consent of the relevant Minister(s)).
- (c) In or near the Legislative Council Chamber or outside the Members' Reading Room, Level B, Parliament House to observe members entering and leaving the Legislative Assembly Chamber.
- (d) Level B Colonnade of Parliament House.
- (e) Cafeteria, dining rooms or areas immediately adjacent these areas.
- (f) Function Rooms (e.g. Premiers' Hall and Speakers' Hall and Undumbi Room) (except with the consent of the function organiser)
- (g) Level 7, Parliamentary Annexe, recreation areas.
- (h) Members' bedroom areas, the Gymnasium and the Billiard Room.
- (i) Entry or exits to car parks.

**(See Appendix B)**

In determining whether to grant permission in relation to the above the Speaker or his delegates will take into account whether the proposed photography or video recording serves a legitimate news, information, educational or cultural purpose and the preservation of the dignity of the Parliament as an institution.

### ***Committee proceedings***

In relation to all Parliamentary Committee proceedings (e.g. hearings or briefings) the Gallery will follow the direction of the relevant Committee Chairperson with respect to photography/and or video recording.

## Areas where filming is prohibited

### ***Members' Only Areas***

No photography or tape recording is permitted in and nor are the media permitted to attempt to interview or seek comment from Members in areas that are designated "Members' Only" areas (eg. outside the Chamber on Level B on sitting days - N.B. for clarity these areas are visually represented in the attached location guide).

# CONDITIONS FOR FILMING AND BROADCASTING THE PROCEEDINGS OF THE LEGISLATIVE ASSEMBLY

## Authority to Broadcast

The Speaker authorises live recording, broadcast and rebroadcast of the proceedings and excerpts of proceedings of the Legislative Assembly on radio, television and the internet in accordance with Broadcast Terms and Conditions detailed on the Parliament's Website at <http://www.parliament.qld.gov.au/work-of-assembly/broadcast-chamber/terms-and-conditions> and as set out below:

## Conditions

Access to the proceedings of the Queensland Parliament for the broadcasting and televising of proceedings is subject to an undertaking to observe, and to comply with, the following conditions—

### 1. Fair and Accurate Reporting—

Photography, televising and broadcasting shall be used only for the purposes of fair and accurate reports of proceedings with the aim of informing the viewers about the work of Legislative Assembly, and shall not be used or sold for —

- (i) political party advertising or election campaigns;
- (ii) satire or ridicule;
- (iii) commercial sponsorship or commercial advertising.

### 2. Balanced Reporting

Reports of proceedings shall be such as to provide a balanced presentation of differing views.

### 3. Context

Excerpts of proceedings are to be placed in context.

### 4. Deletions from the Record of Proceedings

If the Speaker orders that a remark be deleted from the Record of Proceedings, either at the time the remark was made or at a later time, the remark, the Speaker's direction and the proceedings relating to the matter, are not to be rebroadcast. (N.B. this restriction only applies to formal deletions from Record of Proceedings, not in circumstances where the Speaker has ordered that comments be withdrawn.)

### 5. Technical Restrictions

Footage must be broadcast at normal speed, with synchronised sound and vision.

### 6. Speaker's Instructions

The instructions of the Speaker of the Queensland Parliament, or the Speaker's delegate, in respect of broadcasting, shall be observed.

### 7. Sale or license to carry same conditions

The sale or license to use any photos or footage taken in the Assembly is to be subject to the same conditions that apply to fair and accurate reporting detailed above. (For example, a photo cannot be sold for the purpose of political advertising.)

### 8. Rules for camera operators (film and still photography) in the Legislative Assembly Chamber below are to be followed at all times.

- (a) Camera Operators in the Chamber are required to sign a register in the Speaker's Office before entering the Chamber to confirm that they are aware of and agree to comply with these rules. **(See Appendix A)**
- (b) Cameras will only begin to film when the Speaker (or delegate) enters the Chamber and takes the Chair and will cease filming when the Speaker (or delegate) leaves the Chair.
- (c) Instructions from the Speaker, or the Speaker's delegates, in relation to the operation of the sound and vision equipment in the Queensland Parliament, shall be observed.
- (d) Cameras should generally focus on the Member with the call. However, reaction shots of a Member are permitted when the Member has sought information which is being supplied by a Member having the call; or when the Member is referred to in debate at the time they are being referred to; and if the Member is in their designated seat. If an exchange between Members is too fast to permit normal camera switching, then a wider camera shot incorporating those involved in the exchange, including the Chair, is permitted.
- (e) Wide-angle shots of the Chamber may be used during Divisions and Question Time. Sparing use of the wide-angle shot may be used at other times. No prolonged focus should be on particular members who do not have the call.
- (f) During Divisions cameras are required to employ only wider group shots, tellers recording and the Speaker. Conversations or interjections between Members during Divisions should not be recorded, broadcasted or rebroadcasted either with or without sound.
- (g) Under no circumstances are close-up shots of Members' papers or computer screens permitted and cameras shall not focus on Members' papers or computer screens nor is there to be any publication or broadcast of Members' papers or computer screens.
- (h) Shots of the public gallery are permitted except during motions of condolence or where minors are present in the gallery or when otherwise ordered by the Speaker or their delegate.
- (i) Camera operators shall observe the dress standards required of Members in the Chamber (i.e. Business attire for females and a tie or a jacket for males).
- (j) All photos or footage taken by camera operators is to be kept for 24 hours and during this time the Speaker may request the production of photos and footage taken to ensure the compliance with these rules.

## **PENALTIES**

Breaches of any of the guidelines in this document shall be considered and determined by the Speaker. Penalties for breaches will also be determined by the Speaker.

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I, the undersigned, have read and agree to comply with the conditions governing media access to the Legislative Assembly Chamber and Parliamentary Precinct and conditions for filming and broadcasting the proceedings of the Legislative Assembly:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Media Outlet: \_\_\_\_\_

**OFFICE USE ONLY:**

Noted by Speaker's Office.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Location guide for photography and video recording on the Parliamentary Precinct

1. Door stop interviews, press conferences etc may take place by accredited members of the Parliamentary Press Gallery in the following areas of the Parliamentary Precinct

<p>(a) Speaker's Green—except where a function is in progress unless the permission of the host has been obtained.</p>	
<p>(b) Dandiir Room, level 5, Parliamentary Annexe.</p>	
<p>(c) Colonnade, level 5, Parliamentary Annexe—from double glass doors near media rooms to double glass doors near Strangers Café</p> <p>(Note: press conferences etc should generally not be held between double glass doors near media rooms to double doors at Parliament House as this impedes pedestrian access between Parliament House and the Parliamentary Annexe. However, if a function is being held on the colonnade and it is wet weather, preventing use of the Speaker's Green, then press conferences etc may be held in this area.)</p>	
<p>(d) Western end foyer, level 5, Parliamentary Annexe between glass doors and media rooms.</p>	

<p>(e) Front of Parliament House (outside).</p>	
<p>(f) Front of Parliamentary Annexe (outside and to the left).</p>	

*Caucus/Party Meetings*

In relation to caucus meetings or party meetings—the press may record members’ arrival, shall not obstruct access but will withdraw from vicinity once meetings have commenced.



**2. Areas requiring approval by Speaker or delegate prior to photography and video recording on the Parliamentary Precinct by accredited members of the Parliamentary Press Gallery:**

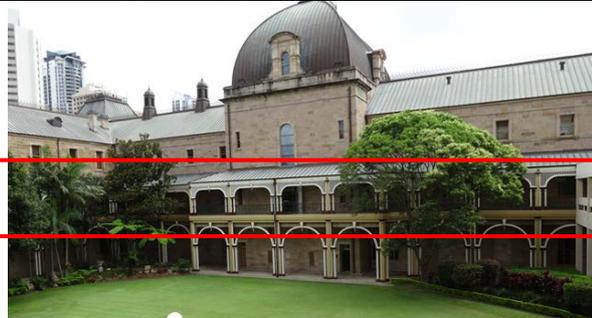
This prohibition without approval includes:

<p>(a) In and outside the Speaker’s Office.</p>	
<p>(b) Ministers’ offices or corridors adjacent to Ministerial offices (unless with the consent of the Minister).</p> <p>Note: Be mindful that most corridors in Parliament House are adjacent to Ministerial Offices</p>	

(c) In or near the Legislative Council Chamber or outside the Members' Reading Room, Level B, Parliament House to observe members entering and leaving the Legislative Assembly Chamber.



(d) Level B Colonnade of Parliament House.



(e) Cafeteria, dining rooms or areas immediately adjacent these areas



(f) Function Rooms (i.e. Premiers' Hall and Speakers' Hall)—unless approved by the Speaker and/or the Host of the function.



			
<p>(g) Level 7, Parliamentary Annexe, recreation areas.</p>			
<p>(h) Members' bedroom areas, the Gymnasium and the Billiard Room</p>	<p>No image required</p>		
<p>(i) Entry or exits to car parks.</p>			

3. No photography or tape recording is permitted in and nor are the media permitted to attempt to interview or seek comment from Members in areas that are designated "Members' Only" areas (e.g. outside the Chamber on Level B on sitting days).

